



**SYARIKAT PERUMAHAN NEGARA BERHAD**

Tingkat 1, Blok C, Dataran PHB  
 Saujana Resort Seksyen U2  
 40150 Shah Alam, Selangor  
 Tel : 03-7849 2000

**BORANG PENDAFTARAN SEBAGAI PANEL**  
**REGISTRATION FORM AS PANEL**

NOTA PENTING : BORANG INI ADALAH PERCUMA  
*Important Note : Forms are free of charge*

**KATEGORI PENDAFTARAN / REGISTRATION CATEGORY AS :**

*(Sila tanda v pada ruang yang berkenaan / Mark v whichever applicable)*

PEMBEKAL / *SUPPLIER*

KONTRAKTOR / *CONTRACTOR*

KAWALAN KESELAMATAN / *SECURITY*

PEGUAMCARA / *SOLICITOR*

PERUNDING / *CONSULTANT*

**JENIS PENDAFTARAN / TYPE OF REGISTRATION :**

*(Sila tanda v pada ruang yang berkenaan / Mark v whichever applicable)*

PENDAFTARAN BARU / *NEW REGISTRATION*

MENGEMASKINI / *UPDATE*

**NAMA SYARIKAT :**

*Name of Company*

**AKTIVITI/JENIS UTAMA PERNIAGAAN:**

*Main type of business*

Silakan nyatakan jenis utama perniagaan  
*Please state the main type of business*

**BAHAGIAN A / SECTION A :****BUTIRAN SYARIKAT / COMPANY DETAILS***(Sila tanda v pada ruang yang berkenaan /Mark v whichever applicable)***\*ALAMAT BERDAFTAR :***Registered Office*

POSKOD :

*Postcode*

DAERAH :

*District*

NEGERI :

*State***\*ALAMAT SURAT-MENYURAT :***Correspondence Address*

POSKOD :

*Postcode*

DAERAH :

*District*

NEGERI :

*State***\*NO. TELEFON :***Telephone No.*

(1)

**NO. TELEFON BIMBIT :***Handphone No.*

(2)

**NO. FAKSIMILI :***Fax No.***\*E-MEL :***E-Mail***\*TARIKH PENUBUHAN SYARIKAT :***Date Incorporated***\*No. SSM :***SSM NO.***\*Sila lengkapkan ruangan bertanda (\*)****ALAMAT CAWANGAN (Sekiranya ada) :***Branches (If any)*

<b>BIL. No.</b>	<b>ALAMAT Address</b>	<b>NO TELEFON/NO FAKS Telephone No./Fax No.</b>	<b>E-MEL E-Mail</b>

**BAHAGIAN B / SECTION B :****DOKUMEN YANG DIPERLUKAN / REQUIRED DOCUMENTS****(Sila lengkapkan kategori yang berkenaan sahaja / Please complete the relevant category only)**

Berikut adalah dokumen-dokumen yang perlu disertakan bersama-sama **Borang Pendaftaran**. Permohonan yang tidak lengkap tidak akan dipertimbangkan. Sila tanda (√) di ruangan "Telah Dilampirkan" jika dokumen dilampirkan. *The following documents are to be submitted together with the **Registration Form**. Incomplete application will not be considered. Please mark (√) in the "Attached" column if the document is attached.*

**A. PEMBEKAL/SUPPLIER**

<b>Bil. No.</b>	<b>Senarai Dokumen Documents List</b>	<b>Dilampirkan Attached</b>
1.	Salinan Sijil Pendaftaran Dengan Kementerian Kewangan Malaysia (KKM) / Kementerian Kewangan Malaysia (Perbendaharaan Malaysia Sabah/Sarawak) <i>Copy of Certificate of Registration with from Ministry of Finance (MOF) / Ministry of Finance (Malaysia Treasury of Sabah/ Sarawak)</i>	
2.	Salinan Sijil Bumiputera Kementerian Kewangan Malaysia (KKM) (sekiranya ada) <i>Copy of Bumiputera Certificate from Ministry of Finance (MOF) (if any)</i>	
3.	Borang D – Salinan terkini Sijil SSM <i>Form D – Latest SSM's Certificate of Registration</i>	
4.	Borang 8/9 – Perakuan Pemerbadanan Syarikat Suruhanjaya Syarikat Malaysia (SSM) <i>Form 8/9 – SSM's Certificate of Company Incorporation</i>	
5.	Borang 13 – Perakuan Pemerbadanan atas pertukaran nama syarikat SSM (Jika berkenaan) <i>Form 13 – SSM's Certificate of Incorporation on change of name of company (if applicable)</i>	
6.	Petikan dari Daftar Perniagaan, SSM (butiran maklumat perniagaan / maklumat pemilik semasa) <i>Extract from Business Registration, SSM (particulars on business information / current owner)</i>	
7.	Borang B – Pendaftaran perubahan-perubahan dalam perniagaan (jika ada) <i>Form B – Registration of changes in business (if any)</i>	
8.	Borang B – Lesen Berniaga (Sabah) (jika berkenaan) <i>Form B – Business License (Sabah) (if relevant)</i>	
9.	Sijil pengiktirafan status perniagaan anak negeri Sabah (jika berkenaan) <i>Certificate of confirmation of Sabah's business status (if relevant)</i>	
10.	Pengesahan pendaftaran nama perniagaan (Sarawak) (jika berkenaan) <i>Extract of registration of business name (Sarawak) (if relevant)</i>	
11.	Borang I – Lesen Perdagangan (Pemungut Lesen Perdagangan (Sarawak)) <i>Form I – Trading License (Trade License Collector (Sarawak))</i>	
12.	Salinan perjanjian perkongsian (untuk firma perkongsian sahaja) <i>Copy of partnership agreement (for partnership firm only)</i>	
13.	Borang 24 – 'Return of Allotment of Shares' <i>Form 24 – Return of Allotment of Shares</i>	
14.	Borang 'Annual return of a company having a share capital' <i>Form of Annual return of a company having a share capital</i>	
15.	Borang 44 – Notis pemberitahuan alamat berdaftar dan waktu pejabat dan butir-butir perubahan <i>Form 44 – Notice of situation of registered office and of office hours and particulars of changes</i>	
16.	Borang 49 – 'Return giving particulars in register of Directors, Managers and Secretaries and Changes of Particulars' (jika ada) <i>Form 49 – Return giving particulars in register of Directors, Managers and Secretaries and Changes of Particulars (if any)</i>	
17.	Borang 32A – Borang pindah milik saham / Debentur (jika berkenaan) <i>Form 32A – Form of transfer of shares / Debentures (if applicable)</i>	
18.	Salinan penyata akaun semasa bank untuk tiga (3) bulan yang terkini <i>Copy of current account bank statement for the last three (3) months</i>	
19.	Laporan / surat dari bank / institusi kewangan berhubung dengan kemudahan kredit <i>Bank / financial institution report / letter on credit facilities</i>	
20.	Lain-lain sumber kewangan seperti saham dan sebagainya <i>Other financial resources such as shares, etc</i>	
21.	Salinan 'Letter of Award / Acceptance / Appointment' (LA) dan Perakuan Siap Kerja (CPC) untuk setiap kerja <i>Copy of Letter of Award / Acceptance / Appointment (LA) and Certificate of Practical Completion (CPC) for each work</i>	
22.	Borang KWSP 6 (Borang A) dan Borang 8A PERKESO <i>Form KWSP 6 (Form A) and Form 8A SOCSO</i>	
23.	Profil firma/ syarikat yang terkini <i>Latest firm / company profile</i>	

**B. PERKHIDMATAN KAWALAN KESELAMATAN/SECURITY GUARD SERVICES**

<b>Bil. No.</b>	<b>Senarai Dokumen Documents List</b>	<b>Dilampirkan Attached</b>
1.	Salinan Sijil Kementerian Keselamatan Dalam Negeri (KKDN) <i>Copy of Certificate from Ministry Of Internal Security, Malaysia</i>	
2.	Salinan Sijil Persatuan Industri Keselamatan Malaysia (PIKM) <i>Copy of Certificate from Malaysia Security Industry Associates (MSIA)</i>	
3.	Insuran Perlindungan Profesional (Minima Gantirugi RM 1.0 Juta dalam agregat) <i>Professional Indemnity Insurance (Minimum Indemnity of RM1.0 Million in aggregate)</i>	
4.	Salinan Sijil Pendaftaran Dengan Kementerian Kewangan Malaysia (KKM) / Kementerian Kewangan Malaysia (Perbendaharaan Malaysia Sabah/Sarawak) <i>Copy of Certificate of Registration with from Ministry of Finance (MOF) / Ministry of Finance (Malaysia Treasury of Sabah/ Sarawak)</i>	
5.	Salinan Sijil Bumiputera Kementerian Kewangan Malaysia (KKM) (sekiranya ada) <i>Copy of Bumiputera Certificate from Ministry of Finance (MOF) (if any)</i>	
6.	Borang D – Salinan terkini Sijil SSM <i>Form D – Latest SSM's Certificate of Registration</i>	
7.	Borang 8/9 – Perakuan Pemerbadanan Syarikat Suruhanjaya Syarikat Malaysia (SSM) <i>Form 8/9 – SSM's Certificate of Company Incorporation</i>	
8.	Borang 13 – Perakuan Pemerbadanan atas pertukaran nama syarikat SSM (jika berkenaan) <i>Form 13 – SSM's Certificate of Incorporation on change of name of company (if applicable)</i>	
9.	Petikan dari Daftar Perniagaan, SSM (butiran maklumat perniagaan / maklumat pemilik semasa) <i>Extract from Business Registration, SSM (particulars on business information / current owner)</i>	
10.	Borang B – Pendaftaran perubahan-perubahan dalam perniagaan (jika ada) <i>Form B – Registration of changes in business (if any)</i>	
11.	Borang B – Lesen Berniaga (Sabah) (jika berkenaan) <i>Form B – Business License (Sabah) (if relevant)</i>	
12.	Sijil pengiktirafan status perniagaan anak negeri Sabah (jika berkenaan) <i>Certificate of confirmation of Sabah's business status (if relevant)</i>	
13.	Pengesahan pendaftaran nama perniagaan (Sarawak) (jika berkenaan) <i>Extract of registration of business name (Sarawak) (if relevant)</i>	
14.	Borang I – Lesen Perdagangan (Pemungut Lesen Perdagangan (Sarawak)) <i>Form I – Trading License (Trade License Collector (Sarawak))</i>	
15.	Salinan perjanjian perkongsian (untuk firma perkongsian sahaja) <i>Copy of partnership agreement (for partnership firm only)</i>	
16.	Borang 24 – 'Return of Allotment of Shares' <i>Form 24 – Return of Allotment of Shares</i>	
17.	Borang 'Annual return of a company having a share capital' <i>Form of Annual return of a company having a share capital</i>	
18.	Borang 44 – Notis pemberitahuan alamat berdaftar dan waktu pejabat dan butir-butir perubahan <i>Form 44 – Notice of situation of registered office and of office hours and particulars of changes</i>	
19.	Borang 49 – 'Return giving particulars in register of Directors, Managers and Secretaries and Changes of Particulars' (jika ada) <i>Form 49 – Return giving particulars in register of Directors, Managers and Secretaries and Changes of Particulars (if any)</i>	
20.	Borang 32A – Borang pindah milik saham / Debentur (jika berkenaan) <i>Form 32A – Form of transfer of shares / Debentures (if applicable)</i>	
21.	Salinan penyata akaun semasa bank untuk tiga (3) bulan yang terkini <i>Copy of current account bank statement for the last three (3) months</i>	
22.	Laporan / surat dari bank / institusi kewangan berhubung dengan kemudahan kredit <i>Bank / financial institution report / letter on credit facilities</i>	
23.	Lain-lain sumber kewangan seperti saham dan sebagainya <i>Other financial resources such as shares, etc</i>	
24.	Salinan 'Letter of Award / Acceptance / Appointment' (LA) dan Perakuan Siap Kerja (CPC) untuk setiap kerja <i>Copy of Letter of Award / Acceptance / Appointment (LA) and Certificate of Practical Completion (CPC) for each work</i>	
25.	Borang KWSP 6 (Borang A) dan Borang 8A PERKESO <i>Form KWSP 6 (Form A) and Form 8A SOCSO</i>	
26.	Profil firma / syarikat yang terkini <i>Latest firm / company profile</i>	

**C. PERUNDING/CONSULTANT**

<b>Bil. No.</b>	<b>Senarai Dokumen Documents List</b>	<b>Dilampirkan Attached</b>
1.	Salinan sijil pendaftaran dengan Lembaga Arkitek Malaysia / Institut Arkitek Landskap Malaysia / Lembaga Jurutera Malaysia / Lembaga Jurukur Tanah Semenanjung Malaysia / Jurukur Bahan Malaysia / Lembaga Perancangan Bandar, Malaysia / Lembaga Penilai, Pentaksir & Ejen Hartanah Malaysia <i>Copy of certificate of registration with Boards of Architects Malaysia / Institute of Landscape Architects Malaysia / Board of Engineers, Malaysia / Land Surveyors Board / Quantity Surveyors Boards, Malaysia / Board of Town Planners, Malaysia / Board of Valuer, Appraisors and Estate Agents Malaysia</i>	
2.	Salinan Sijil Pendaftaran Dengan Kementerian Kewangan Malaysia (KKM) / Kementerian Kewangan Malaysia (Perbendaharaan Malaysia Sabah/Sarawak) <i>Copy of Certificate Registration with Ministry of Finance (MOF) / Ministry of Finance (Malaysia Treasury of Sabah/Sarawak)</i>	
3.	Salinan Sijil Bumiputera Kementerian Kewangan Malaysia (KKM) <i>Copy of Bumiputera Certificate Ministry of Finance (MOF)</i>	
4.	Borang D – Salinan terkini Sijil SSM <i>Form D – Latest SSM's Certificate of Registration</i>	
5.	Borang 8/9 – Perakuan Pemerbadanan Syarikat Suruhanjaya Syarikat Malaysia (SSM) <i>Form 8/9 – SSM's Certificate of Company Incorporation</i>	
6.	Borang 13 – Perakuan Pemerbadanan atas pertukaran nama syarikat SSM (jika berkenaan) <i>Form 13 – SSM's Certificate of Incorporation on change of name of company (if applicable)</i>	
7.	Petikan dari Daftar Perniagaan, SSM (butiran maklumat perniagaan / maklumat pemilik semasa) <i>Extract from Business Registration, SSM (particulars on business information / current owner)</i>	
8.	Borang B – Pendaftaran perubahan-perubahan dalam perniagaan (jika ada) <i>Form B – Registration of changes in business (if any)</i>	
9.	Borang B – Lesen Berniaga (Sabah) (Jika berkenaan) <i>Form B – Business License (Sabah) (if applicable)</i>	
10.	Sijil pengiktirafan status perniagaan anak negeri Sabah (jika berkenaan) <i>Certificate of recognition of Sabah's business status (if applicable)</i>	
11.	Pengesahan pendaftaran nama perniagaan (Sarawak) (jika berkenaan) <i>Extract of registration of business name (Sarawak) (if relevant)</i>	
12.	Borang I – Lesen Perdagangan (Pemungut Lesen Perdagangan (Sarawak)) <i>Form I – Trading License (Trade License Collector (Sarawak))</i>	
13.	Salinan perjanjian perkongsian (untuk firma perkongsian sahaja) (Jika berkenaan) <i>Copy of partnership agreement (for partnership firm only) (if relevant)</i>	
14.	Insuran Perlindungan Profesional (Minima Gantirugi RM 1.0 Juta dalam agregat) (jika berkenaan) <i>Professional Indemnity Insurance (Minimum Indemnity of RM1.0 Million in aggregate) (if relevant)</i>	
15.	Borang 24 – 'Return of Allotment of Shares' <i>Form 24 – Return Of Allotment of Shares</i>	
16.	Borang 'Annual return of a company having a share capital' <i>Form of Annual return of a company having a share capital</i>	
17.	Borang 44 – Notis pemberitahuan alamat berdaftar dan waktu pejabat dan butir-butir perubahan <i>Form 44 – Notice of situation of registered office and of office hours and particulars of changes</i>	
18.	Borang 49 – 'Return giving particulars in register of Directors, Managers and Secretaries and Changes of Particulars' (jika ada) <i>Form 49 – Return giving particulars in register of Directors, Managers and Secretaries and Changes of Particulars (if any)</i>	
19.	Borang 32A – Borang pindah milik saham / Debentur (jika berkenaan) <i>Form 32A – Form of transfer of shares / Debentures (if applicable)</i>	
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21.	Laporan / surat dari bank / institusi kewangan berhubung dengan kemudahan kredit <i>Bank / financial institution report / letter on credit facilities</i>	
22.	Lain-lain sumber kewangan seperti saham dan sebagainya <i>Other financial resources such as shares, etc</i>	
23.	Salinan 'Letter of Award / Acceptance / Appointment' (LA) dan Perakuan Siap Kerja (CPC) untuk setiap kerja <i>Copy of Letter of Award / Acceptance / Appointment (LA) and Certificate of Practical Completion (CPC) for each work</i>	
24.	Borang KWSP 6 (Borang A) dan Borang 8A PERKESO <i>Form KWSP 6 (Form A) and Form 8A SOCSO</i>	
25.	Profil firma / syarikat yang terkini <i>Latest firm / company profile</i>	

**D. KONTRAKTOR/CONTRACTOR**

<b>Bil. No.</b>	<b>Senarai Dokumen Documents List</b>	<b>Dilampirkan Attached</b>
1.	Salinan Perakuan Pendaftaran Kontraktor (PPK) Lembaga Pembangunan Industri Pembinaan Malaysia (CIDB) <i>Copies of Certificate Registration Contractor (PPK) Construction Industry Development Board Malaysia (CIDB)</i>	
2.	Salinan Sijil Perolehan Kerja Kerajaan (SPKK) (Lembaga Pembangunan Industri Pembinaan Malaysia (CIDB) <i>Copy of Certificate of Government Procurement (SPPK) (Construction Industry Development Board Malaysia (CIDB)</i>	
3.	Salinan Sijil Taraf Bumiputera (STB) (Bahagian Pembangunan Kontraktor dan Usahawan (dahulu dikenali sebagai PKK) <i>Copy of Bumiputera Status Certificate (STB) (Contractor And Entrepreneur Development Division (formerly known as PKK)</i>	
5.	Salinan Sijil Pendaftaran Dengan Kementerian Kewangan Malaysia (KKM) / Kementerian Kewangan Malaysia (Perbendaharaan Malaysia Sabah/Sarawak) (sekiranya ada) <i>Copy of Certificate of Registration with Ministry of Finance (MOF) / Ministry of Finance (Malaysia Treasury of Sabah/Sarawak) (if any)</i>	
6.	Salinan Sijil Bumiputera Kementerian Kewangan Malaysia (KKM) (sekiranya ada) <i>Copy of Bumiputera Certificate Ministry of Finance (MOF) (if any)</i>	
7.	Borang D – Salinan terkini Sijil SSM <i>Form D – Latest SSM's Certificate of Registration</i>	
8.	Borang 8/9 – Perakuan Pemerbadanan Syarikat Suruhanjaya Syarikat Malaysia (SSM) <i>Form 8/9 – SSM's Certificate of Company Incorporation</i>	
9.	Borang 13 – Perakuan Pemerbadanan atas pertukaran nama syarikat SSM (jika berkenaan) <i>Form 13 – SSM's Certificate of Incorporation on change of name of company (if applicable)</i>	
10.	Petikan dari Daftar Perniagaan, SSM (butiran maklumat perniagaan / maklumat pemilik semasa) <i>Extract from Business Registration, SSM (particulars on business information / current owner)</i>	
11.	Borang B – Pendaftaran perubahan-perubahan dalam perniagaan (jika ada) <i>Form B – Registration of changes in business (if any)</i>	
12.	Borang B – Lesen Berniaga (Sabah) (jika berkenaan) <i>Form B – Business License (Sabah) (if relevant)</i>	
13.	Sijil pengiktirafan status perniagaan anak negeri Sabah <i>Certificate of recognition of Sabah's business status (if relevant)</i>	
14.	Sijil PUKONSA (Sabah) (jika berkenaan) <i>PUKONSA Certificate (Sabah) (if relevant)</i>	
15.	Pengesahan pendaftaran nama perniagaan (Sarawak) (jika berkenaan) <i>Extract of registration of business name (Sarawak) (if relevant)</i>	
16.	Borang I – Lesen Perdagangan (Pemungut Lesen Perdagangan (Sarawak)) (jika berkenaan) <i>Form I – Trading License (Trade License Collector (Sarawak)) (if relevant)</i>	
17.	Salinan perjanjian perkongsian (untuk firma perkongsian sahaja) <i>Copies of partnership agreement (for partnership firm only)</i>	
18.	Lesen Kontraktor Pembentukan (Jabatan Perkhidmatan Pembetulan) (jika ada) <i>Licence For Sewerage Treatment Plant Contractor (Sewerage Services Department) (if any)</i>	
19.	Permit yang dikeluarkan oleh Suruhanjaya Perkhidmatan Air Negara (SPAN) (jika ada) <i>Permits issued by the National Water Services Commission (SPAN) (if any)</i>	
20.	Borang Q – Sijil Pendaftaran Kontraktor Elektrikal /Gas (Suruhanjaya Tenaga) (jika ada) <i>Form Q – Registration of Electricity / Gas Contractor certificate (Energy Commission) (if any)</i>	
21.	Borang 24 – 'Return of Allotment of Shares' <i>Form 24 – Return Of Allotment of Shares</i>	
22.	Borang 'Annual return of a company having a share capital' <i>Form of Annual return of a company having a share capital</i>	
23.	Borang 44 – Notis pemberitahuan alamat berdaftar dan waktu pejabat dan butir-butir perubahan <i>Form 44 – Notice of situation of registered office and of office hours and particulars of changes</i>	
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25.	Borang 32A – Borang pindah milik saham / Debentur (jika berkenaan) <i>Form 32A – Form of transfer of shares / Debentures (if applicable)</i>	
26.	Salinan penyata akaun semasa bank untuk tiga (3) bulan yang terkini <i>Copy of current account bank statement for the last three (3) months</i>	
27.	Laporan / surat dari bank / institusi kewangan berhubung dengan kemudahan kredit <i>Bank / financial institution report / letter on credit facilities</i>	
28.	Lain-lain sumber kewangan seperti saham dan sebagainya <i>Other financial resources such as shares, etc</i>	
29.	Salinan 'Letter of Award / Acceptance / Appointment' (LA) dan Perakuan Siap Kerja (CPC) untuk setiap kerja <i>Copy of Letter of Award / Acceptance / Appoinment (LA) and Certificate of Practical Completion (CPC) for each work</i>	
30.	Borang KWSP 6 (Borang A) dan Borang 8A PERKESO <i>Form KWSP 6 (Form A) and Form 8A SOCSO</i>	
31.	Profil firma / syarikat yang terkini <i>Latest firm / company profile</i>	

**E. PEGUAMCARA/SOLICITOR**

<i>Bil. No.</i>	<b>Senarai Dokumen</b> <i>Documents List</i>	<b>Dilampirkan</b> <i>Attached</i>																	
1.	Salinan Perakuan Tahunan untuk menjalankan amalan (dikeluarkan oleh Mahkamah Tinggi) <i>Copy of Annual Certificate of Practice (issued by High Court)</i>																		
2.	Salinan Perakuan Tahunan untuk menjalankan amalan (dikeluarkan oleh Majlis Peguam Malaysia) <i>Copy of Annual Certificate of Practice (issued by Bar Council of Malaysia)</i>																		
3.	Insuran Perlindungan Profesional (Minima Gantirugi RM 1.0 Juta dalam agregat) <i>Professional Indemnity Insurance (Minimum Indemnity of RM1.0 Million in aggregate)</i> i) Salinan Insuran Perlindungan Profesional <i>Copy of the Professional Indemnity Insurance</i> ii) Salinan Insuran Tanggungan Profesional (Tambahan) <i>Copy Professional Indemnity Insurance (Top-up)</i>																		
4.	Salinan Sijil Pendaftaran Dengan Kementerian Kewangan Malaysia (KKM) / Kementerian Kewangan Malaysia (Perbendaharaan Malaysia Sabah/Sarawak) (sekiranya ada) <i>Copy of Certificate of Registration with Ministry of Finance (MOF) / Ministry of Finance (Malaysia Treasury of Sabah/Sarawak) (if any)</i>																		
5.	Salinan Sijil Bumiputera Kementerian Kewangan Malaysia (KKM) (sekiranya ada) <i>Copy of Bumiputera Certificate Ministry of Finance (MOF) (if any)</i>																		
6.	Borang B – Pendaftaran perubahan-perubahan dalam perniagaan (jika ada) <i>Form B – Registration of changes in business (if any)</i>																		
7.	Borang B – Lesen Berniaga (Sabah) (jika berkenaan) <i>Form B – Business License (Sabah) (if relevant)</i>																		
8.	Sijil pengiktirafan status perniagaan anak negeri Sabah (jika berkenaan) <i>Certificate of confirmation of Sabah's business status (if relevant)</i>																		
9.	Pengesahan pendaftaran nama perniagaan (Sarawak) (jika berkenaan) <i>Extract of registration of business name (Sarawak) (if relevant)</i>																		
10.	Borang I – Lesen Perdagangan (Pemungut Lesen Perdagangan (Sarawak)) <i>Form I – Trading License (Trade License Collector (Sarawak))</i>																		
11.	Salinan perjanjian perkongsian (untuk firma perkongsian sahaja) <i>Copy of partnership agreement (for partnership firm only)</i>																		
12.	Salinan 'Letter of Award / Acceptance / Appointment' (LA) dan Perakuan Siap Kerja (CPC) untuk setiap kerja <i>Copy of Letter of Award / Acceptance / Appoinment (LA) and Certificate of Practical Completion (CPC) for each work</i>																		
13.	Borang KWSP 6 (Borang A) dan Borang 8A PERKESO <i>Form KWSP 6 (Form A) and Form 8A SOCSO</i>																		
14.	Profil firma / syarikat yang terkini <i>Latest firm / company profile</i>																		
15.	Pengesahan maklumat rakan kongsi :- <i>Confirmation of partners information :-</i>																		
	<table border="1"> <thead> <tr> <th rowspan="2"><b>Bil No</b></th> <th rowspan="2"><b>Nama Name</b></th> <th colspan="2"><b>PEMILIK SAHAM/MODAL (%)</b> <i>Share/Capital Holdings (%)</i></th> <th rowspan="2"><b>PENGALAMAN KERJA (TAHUN)</b> <i>Working Experience (Year)</i></th> </tr> <tr> <th><b>BUMIPUTERA</b> <i>Bumiputera</i></th> <th><b>BUKAN BUMIPUTERA</b> <i>Non-Bumiputera</i></th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Contoh : ABC <i>Example : abc</i></td> <td>51</td> <td>49</td> <td>10</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	<b>Bil No</b>	<b>Nama Name</b>	<b>PEMILIK SAHAM/MODAL (%)</b> <i>Share/Capital Holdings (%)</i>		<b>PENGALAMAN KERJA (TAHUN)</b> <i>Working Experience (Year)</i>	<b>BUMIPUTERA</b> <i>Bumiputera</i>	<b>BUKAN BUMIPUTERA</b> <i>Non-Bumiputera</i>	1.	Contoh : ABC <i>Example : abc</i>	51	49	10						
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**DATA PERIBADI****PERSONAL DATA**

Adalah dimaklumkan, SPNB tertakluk kepada Akta Perlindungan Data Peribadi 2010. Untuk maklumat lanjut, sila layari laman web kami di [www.spnb.com.my](http://www.spnb.com.my)

*Please be informed that SPNB is subject to the Personal Data Protection Act 2010. Please visit our website at [www.spnb.com.my](http://www.spnb.com.my) for further information.*

**NOTIS PRIVASI** : Selaras dengan Akta Perlindungan Data Peribadi 2010, adalah dimaklumkan bahawa dengan menghantar borang ini, pihak tuan/puan telah membenarkan pihak SPNB untuk menggunakan data peribadi tuan/puan bagi tujuan pengenalan produk serta perkhidmatan yang berkaitan dengan pihak kami.

**PRIVACY NOTICE:** *In accordance with the Personal Data Protection Act 2010, please be informed that by submitting this form, you have authorized SPNB to use your personal data for the purpose of introducing our products and services related to ours.*

**PENGAKUAN****DECLARATION**

Saya / Kami mengaku dan mengesahkan bahawa segala maklumat yang diberi dan segala salinan dokumen yang disertakan bersama borang pendaftaran ini adalah benar. Saya / Kami sedar dan memahami bahawa jika maklumat dan dokumen yang dikemukakan adalah palsu, maka permohonan saya / kami akan ditolak dan sebarang kelulusan yang telah diberikan akan dibatalkan. Saya / Kami dengan ini memberikan kebenaran kepada pihak SPNB untuk mendapatkan apa-apa maklumat lanjut dari mana-mana agensi kerajaan, badan-badan profesional yang berkaitan dan / atau dari bank / institusi kewangan pada bila-bila masa.

*I / We declare and confirm that the information given and copies of documents submitted together with this application are authentic. I / We are aware and understand that any information and documents submitted found to be false shall cause my / our application to be rejected and any approval granted shall be revoke. I / We hereby authorised SPNB to obtain any further information required from any government agencies, related professional bodies or my / our bank(s) / financial institution at any time.*

.....  
Tandatangan Pegawai / Wakil Syarikat  
*Signature of Officer / Company Representative*

Nama : \_\_\_\_\_ No K/P : \_\_\_\_\_  
*Name I/C No*

Jawatan : \_\_\_\_\_ Cop Syarikat : \_\_\_\_\_  
*Designation Company Stamp*

Tarikh : \_\_\_\_\_  
*Date*

**PENDAFTARAN BARU/KEMASKINI/PERTANYAAN****New Registration / Update / Enquiry**

Pendaftaran Baru / Kemaskini / Pertanyaan boleh dikemukakan kepada :  
*New Registration / Update / Enquiry can be addressed to :*

**Syarikat Perumahan Negara Berhad (SPNB)**  
**Tingkat 1, Blok C, Dataran PHB**  
**Saujana Resort Seksyen U2**  
**40150 Shah Alam, Selangor Darul Ehsan**

**(U/P : Unit Pendaftaran)**

**Tel. : 03-7849 2000**

**E-mel : [pendaftaran.panel@spnb.com.my](mailto:pendaftaran.panel@spnb.com.my)**



**SYARAT-SYARAT UMUM UNTUK BERDAFTAR SEBAGAI PANEL SPNB****General Conditions for Registration of Panel SPNB****KRITERIA-KRITERIA MINIMUM PENDAFTARAN*****Minimum Criteria of Registration*****Pendaftaran sebagai Kontraktor****Registration as a Contractor**

- i. Mempunyai Perakuan Pendaftaran Kontraktor (PPK) yang sah dengan Lembaga Pembangunan Industri Pembinaan Malaysia (CIDB)  
*Valid Contractor Registration (PPK) with Construction Industry Development Board Malaysia (CIDB)*
- ii. Mempunyai Sijil Perolehan Kerja Kerajaan (SPKK) yang sah dengan Lembaga Pembangunan Industri Pembinaan Malaysia (CIDB)  
*Valid 'Sijil Perolehan Kerja Kerajaan' (SPKK) with the Construction Industry Development Board (CIDB)*
- iii. Mempunyai Sijil Taraf Bumi (STB) yang sah dengan Pusat Khidmat Kontraktor (PKK) ; dan  
*Valid Bumiputera status Certificate (STB) with Contractor Service Center (PKK) ; and*
- iv. Bertaraf Bumiputera (minimum ekuiti 51% dipegang oleh Bumiputera)  
*Bumiputera status (51% minimum equity possesses by Bumiputera)*

**Pendaftaran sebagai Kontraktor Khas****Registration as a specialist contractor**

- v. Pendaftaran yang sah dengan Kementerian Kewangan Malaysia (KKM) (sekiranya ada) ; dan  
*Valid registration with Ministry of Finance (MOF) (if any) ; and*
- vi. Pendaftaran yang sah dengan mana-mana Agensi Kerajaan/Badan Profesional yang berkaitan.  
*Valid registration with any related Government Agencies/Professional Bodies..*

**Pendaftaran Sebagai Perunding****Registration as a Consultant**

- i. Bertaraf Bumiputra (minimum ekuiti 51% dipegang oleh Bumiputra)  
*Bumiputera status (51% minimum equity possesses by Bumiputera)*
- ii. Pendaftaran yang sah dengan Kementerian Kewangan Malaysia (KKM) ; dan  
*Valid registration with Ministry of Finance (MOF); and*
- iii. Pendaftaran yang sah dengan mana-mana Agensi Kerajaan/Badan Profesional yang berkaitan.  
*Valid registration with any related Government Agencies/Professional Bodies.*

**Pendaftaran Sebagai Pembekal****Registration as a Supplier**

- i. Bertaraf Bumiputra (minimum ekuiti 51% dipegang oleh Bumiputra)  
*Bumiputera status (51% minimum equity possesses by Bumiputera)*
- ii. Pendaftaran yang sah dengan Kementerian Kewangan Malaysia (KKM) ; dan  
*Valid registration with Ministry of Finance (MOF); and*
- iii. Pendaftaran yang sah dengan mana-mana Agensi Kerajaan/Badan Profesional yang berkaitan.  
*Valid registration with any related Government Agencies/Professional Bodies.*

**Pendaftaran Sebagai Peguamcara****Registration as a Solicitor**

- i. Bertaraf Bumiputra (minimum ekuiti 51% dipegang oleh Bumiputra)  
*Bumiputera status (51% minimum equity possesses by Bumiputera)*
- ii. Mempunyai rakan kongsi minimum dua (2) orang  
*At least two (2) person in partnership firm*
- iii. Mempunyai Perakuan Tahunan untuk Menjalankan Amalan yang dikeluarkan oleh Mahkamah Tinggi dan yang dikeluarkan oleh Majlis Peguam Malaysia  
*Possesses Annual Certificate to Practice issued by High Court and issued by Bar Council of Malaysia*
- iv. Mempunyai sekurang-kurangnya empat (4) tahun pengalaman dalam amalan guaman  
*At least four (4) years experience in legal practice*
- v. Mempunyai insuran perlindungan profesional (minima gantirugi berjumlah RM1.0 juta dalam agregat) ; dan  
*Possesses professional indemnity insurance (minimum indemnity of RM 1.0 million in aggregate) ; and*
- vi. Tidak mewakili mana-mana pihak bagi menentang SPNB  
*Do not represent any party against SPNB*

**Pendaftaran Sebagai Perkhidmatan Kawalan Keselamatan****Registration as a Security Guard Services Category**

- i. Pendaftaran yang sah dengan Kementerian Kewangan Malaysia (KKM)  
*Valid registration with Ministry of Finance (MOF)*
- ii. Bertaraf Bumiputra (minimum ekuiti 51% dipegang oleh Bumiputra)  
*Bumiputera status (51% minimum equity possesses by Bumiputera)*
- iii. Pendaftaran yang sah dengan Kementerian Keselamatan Dalam Negeri (KDN)  
*Valid registration with Ministry of Internal Security, Malaysia*
- iv. Pendaftaran yang sah dengan Persatuan Industri Keselamatan Malaysia (PIKM) ; dan  
*Valid registration with Malaysia Security Industry Associates (MSIA); and*
- v. Mempunyai insuran perlindungan profesional (minima gantirugi berjumlah RM1.0 juta dalam agregat)  
*Possesses professional indemnity insurance (minimum indemnity of RM 1.0 million in aggregate)*

**NOTA/NOTES:**

\*\*\*Syarikat/Firma/Individu yang ingin berdaftar sebagai panel SPNB adalah tidak terlibat dengan kesalahan jenayah rasuah & penyelewengan selaras dengan Akta 694 Akta Suruhanjaya Pencegah Rasuah Malaysia (SPRM) 2009  
*Companies/Firms/Individuals who wish to be registered as SPNB panels are not involved in the crime of corruption & embezzlement in accordance with Act 694 of the Malaysian Anti-Corruption Commission (SPNB) Act 2009*